



UTAH COUNCIL FOR
**CITIZEN
DIPLOMACY**



PROGRAM ASSOCIATE – AMERICORPS: YOUNG DIPLOMATS OF UTAH

UCCD and ACE have created a unique partnership in a combined effort to locate an enthusiastic, independent, and outgoing individual who can communicate our shared diplomatic mission to engage youth in international diplomacy using various outreach platforms, including environmental conservation, to create and engage a future generation of diplomats. The individual must possess a passion for engaging and developing a global understanding within Utah's local youth communities & beyond. Our work requires scrupulous attention to detail and a passion for public service.

Position Title:	Program Associate: Young Diplomats of Utah
Location:	Salt Lake City, Utah (time divided between UCCD and ACE offices)
Commitment:	40 hours a week, 10-12 month position, starting Feb.1 2019
Living Stipend:	TBD, approximately \$1000-\$1,200 per month
Benefits:	Position eligible for 1700-hr AmeriCorps term, Segal Education Award (upon successful completion) and mileage reimbursement

The **Utah Council for Citizen Diplomacy (UCCD)** is an independent, nonpartisan, nonprofit organization dedicated to promoting global understanding and respect between the people of Utah and other nations. In 2017, the UCCD welcomed over 400 international visitors to Utah for professional and cultural exchanges through the Department of State's International Visitor Leadership Program. Since 2004, UCCD has partnered with Westminster College in Salt Lake City, Utah to present the Ambassador John Price and Marcia Price World Affairs Lecture Series designed to engage Utahns in key foreign policy and international business issues.

The **American Conservation Experience (ACE)** is a dynamic 501c3, national, non-profit conservation corps with its Emerging Professionals Internship Corps (EPIC) program office located in Salt Lake City, Utah. ACE is dedicated to providing rewarding environmental service opportunities that harness the idealism and energy of an international and American volunteer labor force to help restore America's public lands. ACE has a national reputation for providing exceptional training and support to enable Interns, Fellows, and Crews to safely and economically implement technically complex and physically demanding conservation projects for the U.S. Forest Service, Bureau of Land Management, National Park Service, U.S. Fish & Wildlife Service, Natural Resource Conservation Service and numerous federal, state, and local resource management partners.

Young Diplomats of Utah (YDoU), a pilot program of UCCD, welcomes youth ages 14 -20 to participate in a certification program that will empower youth to grow as productive citizens, learn essential leadership skills, and have fun by engaging in a globally connected world through volunteerism and service projects. Over the course of one year, youth participants will self-track participation points through a series of citizen diplomacy, service, and cultural competency activities. At the end of the program, participants will receive a certification to help advance their school or job resumes.

The goals of the Young Diplomat of Utah program are to:

1. Gain an understanding of how we are a global community
2. Create a sense of belonging to common humanity
3. Build a more peaceful and sustainable world



RESPONSIBILITIES:

Engagement

- Outreach and recruitment of youth (ages 14-20) for YDoU
- Provide support, guidance, and mentorship to all youth program participants including interns and youth from underrepresented populations and refugee communities
- Mentor youth in non-partisan diplomacy through environmental and conservation intersections

Program Management, Coordinating, and Development

- Manage all aspects of YDoU, including participation, workshops, guest speakers, service activities, cultural activities, etc.
- Identify, plan, implement, and manage youth international exchange programs as awarded to UCCD
- Provide feedback and recommendations to the Executive Director and Board of Directors regarding program participation and outcomes
- Assist the Events Coordinator to recruit youth teams to participate in WorldQuest, a global trivia competition
- Identify partnering organizations for YDoU

Position Qualifications:

- Outgoing personality and a willingness to talk to people face-to-face
- Impeccable attention to detail
- Positive and outgoing attitude to accomplish office duties
- Ability to engage and mentor youth
- Interest in environmental policy and conservation
- Self-starter; able to work with little supervision
- Strong writing, editing and verbal communication skills
- Computer proficient
- Adheres to the highest standards of protocol, business etiquette, and diplomacy in all interactions and communications with constituents
- Preference will be given to applicants who have access to reliable transportation

To apply, visit <https://usaconservation.applicantpool.com/jobs/292534.html>